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Minutes, College of Arts & Sciences Faculty Meeting, May 13, 1986

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MEMORANDUM

From: James W. Small, Vice-Chair/Secretary of the Faculty

To: All College Faculty, President Seymour, Vice Presidents DeNicola, Johnson, Morgan, Deans Erdmann and Watkins, Associate Deans Lancaster, Eller, Miller, Archives.

Subject: Agenda for May 13, 1986 Faculty Meeting

The College Faculty will meet at 3:00 p.m. on Tuesday, May 13, 1986 in the Crummer Auditorium. Please note the earlier starting time than usual. The All College Faculty Meeting is scheduled to follow this meeting as 4:30 p.m. All Faculty of Rollins College are invited to attend the meeting at 3:00 p.m.

AGENDA

- I. Approval of minutes of the April 29, 1986 Faculty Meeting.
- II. Administrative reports by Deans (President Seymour and Vice Presidents DeNicola, Johnson, and Morgan are scheduled to report during the All College meeting at 4:30 p.m.)
- III. Report of Search Committee for the Dean of the Faculty (Roy Kerr).
- IV. Other Committee Reports (if necessary)
- V. New Business

1. Approval of Candidates for graduation.
2. Resolution from the Curriculum Committee (Steve Neilson):

Whereas: Students from the undergraduate College may take courses in DCE under the following rules:

1. Only one course per year (excluding summer, when there are no restrictions). This rule may be waived by the Dean of the College only in exceptional circumstances, e.g., when a course is needed by a senior to graduate in May.
2. Only up to five "day" students per DCE course, on a space available basis.

Therefore, be it resolved that:

DCE students be permitted to take courses in the "day" program on the same basis, namely:

1. Only one course per year, after being a DCE student for at least one year. This rule may be waived by the Associate Dean for Continuing Education in exceptional cases.
2. Only up to five DCE students per day course, on a space available basis.

3. Resolution from the Curriculum Committee (Steve Neilson):

Whereas: The Standing Committee on Curriculum commends the work of the Task Force on Academic Advising for their efforts in Developing the Report of the Task Force on Academic Advising, and

Whereas: The role of Academic Advising is of high importance in the mission of Rollins College, and

Whereas: The Faculty of Rollins College receives the Report of the Task Force on Academic Advising,

Therefore be it resolved that:

1. All full time faculty members teaching credit bearing courses engage in academic advising, beginning with the second year of service.
2. Department Heads, in consultation with the Coordinator of Freshman Advising and the Dean of the College, shall assign the number of freshman advisees and the number of advisees in the major to the faculty in the department in such a way to ensure equity in numbers.
3. Faculty should be evaluated on their effectiveness as academic advisors and a suitable instrument be developed for that purpose (the evaluation instrument to be developed prior to December, 1986 and be brought to the Faculty of the College for approval).

4. Resolution from the Curriculum Committee (Steve Neilson):

Be it resolved that: A Master of Liberal Studies be adopted as attached."

Be it further resolved that: The Master of Liberal Studies take effect no sooner than Fall, 1987, to allow sufficient time for planning and securing appropriate funding.

VI. Adjournment

* To be delivered under separate cover.

Depending on the outcome of pending decisions by the President, Provost, and the Dean of the Faculty Search Committee, it may be necessary to call a special meeting of the Faculty. Please reserve Tuesday, May 20, 1986, for this purpose.

MEETING OF THE FACULTY OF THE COLLEGE

Minutes

May 13, 1986

Attendance: Barry Allen, Alex Anderson, Alex Boguslawski, Barbara Carson, Robert Carson, Gloria Child, Doug Child, Larry Cotanche, Dan DeNicola, Hoyt Edge, Charles Edmondson, Allen Eller, Larry Eng-Wilmot, Rick Foglesong, Greg Gardner, Lynda Glennon, Laura Greyson, Don Griffin, Wayne Hales, John Heath, Gordon Howell, Tony Karam, Roy Kerr, Steve Klemann, Susan Lackman, Tom Lairson, Pat Lancaster, Jack Lane, Carol Lauer, Barry Levis, Richard Lima, Nancy McAleer, John McCall, Robert Miller, Harry Morall, Ralph Maleway, Joe Nassif, Steve Neilson, Marvin Newman, John Polley, Nadine Posner, Brian Ramsey, Sylvia Reynolds, David Richard, John Ross, Alexandra Skidmore, Jim Small, Tony Przygocki, Marilyn Stewart, Jim Warden, Bari Watkins, David Erdmann

Professor Newman called the meeting to order at 3:05 p.m. in the Crummer Auditorium. The minutes of the April 29, 1986 Faculty Meeting were approved.

I. Administrative reports:

Bari Watkins reminded the Faculty of the Academic Awards Banquet to be held May 13, 1986. A list of winners would be available the following day.

Roy Kerr reported that 177 applications were received for the Dean of the College Position from which a final four were selected for the on campus visit. After a Faculty poll was conducted, Joan Straumanis was recommended to President and Provost for the position. Dan DeNicola made a motion that this candidate be endorsed by the Faculty. The motion carried. Dr. DeNicola also made a motion that the Search Committee be commended for its work. This motion carried unanimously. Marvin Newman notified the Faculty that if this candidate does not accept the position, a Faculty Meeting would be held from 9-11 a.m. on May 21, 1986, for the development of an alternate plan to cover the position.

Dean Erdmann reported that 429 deposits had been received by the end of last week and that the number would be allowed to grow to 440. Like last year, 39 states were represented in the pool. There were 203 males and 223 females accepted (last year: 211 males and 233 females). Twenty-nine percent were from Florida (versus 30% last year) and 204 had attended public schools (versus 230 last year). Seventy-six percent were in the top half of their class (versus 57% last year) and average SAT scores were 500 verbal and 539 math (versus 475 verbal and 518 math last year). Applicants were up 13% and we accepted 58% of the pool (versus 68% last year). Richard Lima asked about minority applicants. Dean Erdmann

reported that although the same number were accepted this year as last, the yield was less.

II. New Business

1. Dean DeNicola made a motion that the candidates for the A.B. degree and Honors A.B. degree be approved for graduation pending completion of course work in progress. The motion carried.
2. Steve Neilson proposed the following resolution from the Curriculum Committee:

Whereas: Students from the undergraduate College may take courses in DCE under the following rules:

1. Only one course per year (excluding summer, when there are no restrictions). This rule may be waived by the Dean of the College only in exceptional circumstances, e.g., when a course is needed by a senior to graduate in May.
2. Only up to five "day" students per DCE course, on a space available basis.

Therefore, be it resolved that:

DCE students be permitted to take courses in the "day" program on the same basis, namely:

1. Only one course per year, after being a DCE student for at least one year. This rule may be waived by the Associate Dean for Continuing Education in exceptional cases.
2. Only up to five DCE students per day course, on a space available basis.

Sandy Skidmore wanted to know why this motion was needed and the cost to the student of a course. Bob Miller reported that the cost would be \$220 per course and that the motion would equalize the two programs in regard to course registration. The motion carried.

3. Steve Neilson proposed a resolution on advising from the Curriculum Committee. Prof. Neilson reported that the Committee had selected three of the twenty resolutions of the Task Force on Advising for approval by the Faculty. Tom Lairson asked if point 2 of the resolution required that all Faculty advise freshmen. Steve Neilson replied that it would not if the member had sufficient upper class advisees. Jack Lane thought that the resolution constituted a new responsibility for which many may be unprepared. Professor Lane therefore made the motion that point 3 be amended to include that the evaluation process not be instituted until an advising development program is in place. After several more comments by interested Faculty, the question was called and the amendment carried.

The resolution now read:

Whereas: The Standing Committee on Curriculum commends the work of the Task Force on Academic Advising for their efforts in Developing the Report of the Task Force on Academic Advising, and

Whereas: The role of Academic Advising is of high importance in the mission of Rollins College, and

Whereas: The Faculty of Rollins College receives the Report of the Task Force on Academic Advising,

Therefore be it resolved that:

1. All full time faculty members teaching credit bearing courses engage in academic advising, beginning with the second year of service.
2. Department Heads, in consultation with the Coordinator of Freshman Advising and the Dean of the College, shall assign the number of freshman advisees and the number of advisees in the major to the faculty in the department in such a way to ensure equity in numbers.
3. Faculty should be evaluated on their effectiveness as academic advisors and a suitable instrument be developed for that purpose (the evaluation instrument to be developed prior to December, 1986 and be brought to the Faculty of the College for approval). This evaluation process shall not be instituted until an advising development program is in place.

Dan DeNicola told the Faculty that we are already evaluated on advising. It was reported that we may need a new person in the Dean of the college's Office to direct advising but that the locus of evaluation would be with the Dean of the Faculty. The question was called and the motion carried.

4. Steve Neilson moved the following resolution from the Curriculum Committee:

Be it resolved that: A Master of Liberal Studies be adopted as attached."

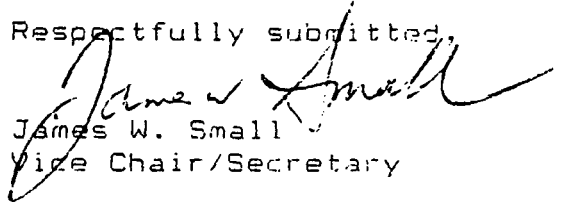
Be it further resolved that: The Master of Liberal Studies take effect no sooner than Fall, 1987, to allow sufficient time for planning and securing appropriate funding.

Barry Levis spoke in favor of the program. Dan DeNicola said that the proposal must still go to the Board of Trustees and to the Southern Association. Carol Lauer wanted to know why women writers were so poorly represented in the curriculum. Sandy Skidmore made a motion to table the issue but this

motion was defeated. The question was then called and the motion carried.

The meeting adjourned at 4:41 p.m.

Respectfully submitted,


James W. Small
Vice Chair/Secretary

* Distributed at the Faculty meeting.